



रेल भूमि विकास प्राधिकरण
Rail Land Development Authority
(रेल मंत्रालय, भारत सरकार का सांविधिक प्राधिकरण)
(A statutory Authority under Ministry of Railways)
Near Safdarjung Railway Station,
Moti Bagh-1, New Delhi-110021
Ph.(O) : 011-24122834-35
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No. RLDA/HRD/3/DLI/Selection/NG/1695/Pt-3

Dated: 25.09.2019

VACANCY NOTICE

No. 15/2019

**FILLING-UP VARIOUS VACANT POSTS IN RAIL LAND DEVELOPMENT
AUTHORITY ON DEPUTATION BASIS**

Rail Land Development Authority (RLDA) is a statutory authority of Ministry of Railways and has been duly constituted in terms of Extraordinary Gazette Notification dated 31.10.2006. The mandate of RLDA is to generate revenue through long term leasing of "vacant & surplus Railway Land & air space".

RLDA is a very lean and efficient organization of Indian Railways. Experience & expertise acquired in RLDA enhances the knowledge base specially in Land management, contract management and finance management, valuation & marketing in competitive business environment. RLDA provides attractive perks and allowances to its officers & staff.

Applications are being invited for the following posts from officials of Indian Railways/ Central Govt./ State Govt./ PSUs/ Statutory Authorities and other Government / Semi-Government organizations. The specifications/ requirements of the vacancies are as under:-

Vacancy-I

Name of Post	PUBLIC RELATIONS INSPECTOR
Scale of pay of the deputation	Rs. 9300-34800 GP Rs. 4600/- (6 th CPC)/Level-7 (7 th CPC)
Number of Vacancy	01 (One)
Location	Delhi
Terms of Appointment	Normal deputation terms
Tenure of Deputation	5 years (3 years + 2 years i.e. 4 th and 5 th year extendable by VC/RLDA)
Eligibility:	An official from any department of Indian Railway or from RBSS cadre working in analogous post or working in a grade not lower than Rs. 9300-34800 with GP 4200/- (6 th CPC)/Level 6 (7 th CPC). Similarly placed officials from other departments of Central/ State Govt. PSUs of Central/ State Govt. may also apply but they shall be considered only when suitable official from Indian Railways is not available.
Desirable:	Experience in handling of public/passenger will be desirable

Vacancy-II

Name of Post	Office Assistant
Scale of pay of the deputation	Rs. 9300-34800 GP Rs. 4600/- (6 th CPC)/Level-7 (7 th CPC)
Number of Vacancy	02 (Two)
Location	Delhi
Terms of Appointment	Normal deputation terms
Tenure of Deputation	5 years (3 years + 2 years i.e. 4 th and 5 th year extendable by VC/RLDA)
Eligibility:	A Central Govt. / State Govt. / Indian Railways including RBSS / PSUs of Central Govt. & State Govt. / PSEs / Statutory Authority's employee working on regular basis in analogous post or in the immediate next below pay scale i.e. Rs. 9300-34800 with GP of Rs.4200/- (6 th CPC)/Level 6 (7 th CPC) (revised) on regular basis in the Clerical Cadre/ Ministerial Cadre. Essential: Candidate should have good knowledge in establishment matters along with good working knowledge of computer and typing with reasonable speed in Hindi and/or English.
Desirable:	i) Experience in Tendering work. ii) Experience of working in organizations/ areas connected with Land/ Estate Management

Vacancy-III

Name of Post	Assistant Manager (Drawing)
Scale of pay of the deputation	Rs. 9300-34800 GP Rs. 5400/- (6 th CPC)/Level-9 (7 th CPC)
Number of Post	01 (One)
Location	Delhi
Terms of Appointment	Normal deputation terms
Tenure of Deputation	5 years (3 years + 2 years i.e. 4 th and 5 th year extendable by VC/RLDA)
Eligibility:	An official working on analogous post or working on regular post in Level-7 (7 th CPC) G.P-4600 (6 th CPC) in Drawing & Design Cadre of Civil Engineer Department viz. Senior Section Engineer (Drawing & Design) from Indian Railways/ Central Govt./ State Govt./ PSUs of Central Govt. & State Govt./ PSEs/ Statutory Authorities, having a minimum 6 years of service
Desirable:	(i) Diploma in Civil/Architecture Engineering. (ii) Knowledge of Computer & application of 2D and 3D Auto cad drawings.

S. Delhaith

Vacancy-1V


Name of Post	Deputy General Manager (Property Management)/ Manager (Property Management)
Scale of pay of the deputation	DGM:-Rs.15600-39100 GP- Rs. 7,600/- (6th CPC) Level-12 (7th CPC) Manager: Rs.15600-39100 GP- Rs. 6,600/- (6th CPC) Level-11 (7th CPC)
Number of Vacancy	01 (One)
Location	Delhi
Terms of Appointment	Normal deputation terms
Tenure of Deputation	5 years (3 years + 2 years i.e. 4 th and 5 th year extendable by VC/RLDA)
Eligibility:	Essential: DGM: Working on analogous posts or a Group A/Group B Gazetted officer working on regular post in Level 12/ Level 11 in Indian Railways/RBSS Cadre having a minimum 6 years of service in Group 'A' /Group 'B'. Manager: Working on analogous posts or a Group 'B' Gazetted Officer working on regular posts in Level 10/ Level 9/ Level-8(7 th CPC) from any Cadre of Indian Railways/ RBSS/ Central Govt./State Govt./PSUs of Central Govt. & State Govt./ PSEs/ Statutory Authorities.
Desirable (Please enclosed a brief write up in about 200 words towards eligibility for the posts along with application form)	i) Working of property management. ii) Preservation of Sale Agreement Deed. iii) Recovery of dues from Builders, Developers & chasing of payment. iv) Record keeping. v) Experience in maintaining confidential documents.

Willing and eligible candidates may send their applications in the enclosed proforma through proper channel along with attested copies of upto date APARs for last five years to Joint General Manager (HR), Rail Land Development Authority, Near Safdarjung Railway Station, Moti Bagh-I, New Delhi-110021 by **24.10.2019**.

Applications received through proper channel and with verification of service particulars, SPE/D&AR/VIGILANCE clearance and enclosure of APARs will be preferred. However a copy of application may be sent by the candidates in advance to RLDA for timely processing of selection and can submit NOC, Vigilance/ D&AR Clearance at the time of personal interaction/interview failing which applicant may not be allowed to appear in the interview. On selection, such applicants will be allowed to join RLDA only after proper sparing by the parent office within the prescribed time-limit failing which next suitable candidate shall be considered.

Tentative date of Personal Interaction/ Interview: 3rd last week of November, 2019.

For further details, may kindly see RLDA website: www.rlda.indianrailways.gov.in and Railway Board website: www.indianrailways.gov.in.


(Siddharth Kumar Nim)
Joint General Manager/HR

RAIL LAND DEVELOPMENT AUTHORITY

(A Statutory Authority of Ministry of Railways)

PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATION ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No./date (appears on the top right side of notice)	
	Post against which application has been submitted/Location	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of Entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' service (Whichever applicable)	:	
9.	Present pay level (pre-revised band with Grade Pay and basic pay) and basic pay as on date of application (please enclose self attested copy of latest pay slip)	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/ in ex-cadre/ deputation post (if under MACP/ in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation & Railway	:	
12.	Contact Details		
	(a) Email-ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

13. Educational Qualification:-

S.No.	Qualification /Degree	Year/Division	Institution/University, Place/Country

14. Experience Details:-

S.No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Nature Of duties performed

15.	Details of previous deputation /Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
18.	Details of awards/ punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz; _____ (please write here the complete postal address of the concerned official & office) for forwarding the application to RLDA indicating No objection, Vigilance/D&AR clearance etc.

Signature of the applicant

Place : _____

Name:-

Date: _____

Complete Postal Address
of the applicant:-

CERTIFICATE

(To be filled by Cadre Controlling Officer of the organization where the employee is working and empowered to forward the application and required to be submitted before appearing in the personal interaction/interview)

This is to certify that:

1. The service particulars furnished by Mr./Mrs./Ms.. _____ have been verified from his service record and found correct.
2. Attested copies of the APARs/ACR's for the preceding 5 years are enclosed.
3. There is no DAR/SPE/VIGILANCE case pending or contemplated against Shri/Smt./Km. _____ and his/her integrity is hereby certified.
4. If the Employee is selected for appointment on deputation in the Rail Land Development Authority, he/she will be relieved **within 15 days** of receiving the intimation in this Office.

Date:

Signature of the Competent Authority _____

Name of the Officer _____

Designation of the Officer _____

Official Telephone & mobile no.

(Office Seal)

Instructions:

1. Willing and eligible candidates may send their application in the prescribed proforma **through proper channel** along with certification of verification and correctness of service particulars, attested copies of up dated ACR's for last five years and SPE/DAR/VIGILANCE clearance to Joint General Manager (HRD), Rail Land Development Authority, Near Safdarjung Railway Station, Moti Bagh-I, New Delhi-110021 by **24.10.2019**.
2. **This notification is available at RLDA website: www.rlda.indianrailways.gov.in & Railway Board website: www.indianrailways.gov.in**
3. Applications received other than through proper channel and without verification of service particulars, SPE/DAR/VIGILANCE clearance and enclosure of ACR's will not be considered. However, Employee may send an advance copy of application to the Authority by post to the above mentioned address for information and ensure timely forwarding of his/her application from the employer. His/her eligibility for candidature may not be considered barely on his/her advance copy of application unless duly forwarded application from his /her employer is received in this office.
4. Employee/Employer may ensure eligibility criteria are fulfilled before applying/forwarding.
5. Employees those who are applying for the post against this advertisement will not be allowed to withdraw their candidature.
6. On joining RLDA the salary of selected candidates will be fixed as per CDA scale (para 5 of DOPT OM mentioned in point 8 below will be applicable to those coming from IDA scale to CDA scale) only.
7. If at any point of time during deputation the information given by the candidates is found to be wrong/incorrect then the employee will be repatriated immediately. Further communication in this regard from the parent organisation or employee concerned will not be entertained.
8. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed five years. The appointment on deputation shall be governed by the terms and conditions laid down in Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay II) dated 17.06.2010 as amended from time to time.