

Rail Land Development Authority

(A Statutory Authority under Ministry of Railways Government of India)

"RECRUITMENT ON DEPUTATION BASIS"

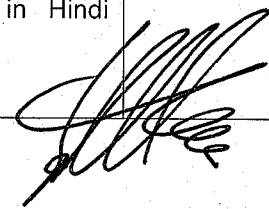
Advt. No. 02/2019 Dated 7th March, 2019

Rail Land Development Authority (RLDA) is a statutory Authority, under the Ministry of Railways, set-up for development of vacant Railway Land for commercial use for the purpose of generating revenue by non-tariff measures. RLDA provides attractive house lease, medical & other facilities & allowances to its officers & staff.

Applications are invited from dynamic, experienced and motivated Persons working in Central Govt. / State Government/ Indian Railways /Central & State Public Sector Undertakings (PSUs)/ Statutory Authorities for the under mentioned posts **on deputation basis only**. The Normal Tenure of deputation is five years from the date of his/her joining (3 years + 2 years i.e. 4th and 5th year extendable by VC/RLDA).

S. No.	Post	No. of Vacancies	Pay scale, Grade Pay	Eligibility Criteria	Desirable
1.	Manager/ Accounts	01	Rs. 15600-39100 with Grade Pay Rs. 6600/- 6 th CPC (level 11 7 th CPC)	An officer of Finance/ Accounts/ Audit Department of Indian Railways/ Central Govt. Deptt./ State Govt./ Autonomous bodies/ PSUs and other Government organizations working on analogous post or having Five year regular service in the Pay scale of Rs.15600-39100/- (GP Rs. 5400/-) or Seven year regular service in the Pay scale Rs. 9300-34800/- (GP Rs. 4800/-)	I. Candidates who have passed the Appendix 3 exam as per the Indian Railways Establishment Manual or equivalent examination of their departments like SAS. II. Experience of working in organizations/ areas connected with Land Management. III. Knowledge of Computer.
2.	Assistant Manager/ IT	01	Rs. 9300-34800 with Grade Pay Rs.5400/- (RP) 6 th CPC (level 9, 7 th CPC)	A Central Govt./State Govt./ Indian Railways/ PSUs of Central Govt. & State Govt./ PSEs/ Statutory Authority's employee working in the analogous post or not below revised pay scale i.e. Rs. 9300- 34800 with G.P. Rs.4600/- (level 7, 7 th CPC) (Revised) on regular basis. Essential:- Graduate in Science/ Economics/Commerece with at least 03 years experience in Computer Programme in Central Programme in Central Govt./ Indian Railways/ PSUs/ Statutory Authority.	I. One year PGDCA (from AICTE/UGC recognized instituition). II. Maintenece/ Development of Payroll, III. Experience in preparing technical specification for IT related Infrastructure. IV. Installation monitoring and use of network management system.

3.	Accounts Assistant	03	Rs. 9300–34800 with Grade Pay Rs. 4800/- (RP)	Working on analogous post or in a grade not lower than revised grade Rs. 9300-34800 with GP of Rs. 4200/-(Level-6 in 7 th CPC) with four years of regular service in Accounts Department of Indian Railways/Central/State Govt./Autonomous bodies/ Authorities or PSUs in IDA scale (Finance/Accounts Executive) not lower than Rs. 12300-28600. (Equivalent to Rs.29000-100000 in 3 rd PRC)	<ul style="list-style-type: none"> i) Working knowledge of computer i.e. MS-Office. ii) Experience of working in organizations/ areas connected with Land/ Estate Management
4.	Office Assistant	02	Rs. 9300–34800 with Grade Pay Rs. 4600/- (RP)	<p>Candidates working in a Central Govt. / State Govt. / Indian Railways / PSUs of Central Govt. & State Govt. / PSEs / Statutory Authority's employee working on regular basis in the analogous post or in the immediate next below pay scale i.e. Rs. 9300-34800 with GP of Rs.4200/- (revised) on regular basis in the clerical cadre.</p> <p><u>Essential:</u> Candidate should have good knowledge in establishment matters along with good working knowledge of computer and typing with reasonable speed in Hindi and/or English.</p>	<ul style="list-style-type: none"> i) Experience in Tendering work. ii) Knowledge of Computer. iii) Experience of working in organizations/ areas connected with Land/ Estate Management iv) Experience in HR/ Establishment matters



RAIL LAND DEVELOPMENT AUTHORITY

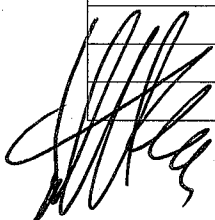
(A Statutory Authority of Ministry of Railways)

PRESCRIBED PROFORMA **FOR SUBMISSION OF APPLICATION ON DEPUTATION BASIS**

Important (please don't leave blanks)	Vacancy Notice No./date (appears on the top right side of notice)	
	Post against which application has been submitted/Location	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of Entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' service (Whichever applicable)	:	
9.	Present pay level (pre-revised band with Grade Pay) and basis pay) and basis pay as on date of application	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/ in ex-cadre/ deputation post (if under MACP/ in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation & Railway	:	
12.	Contact Details	:	
	(a) Email-ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	



13. Educational Qualification:-

S.No.	Qualification /Degree	Year/Division	Institution/University, Place/Country

14. Experience Details:-

S.No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Nature Of duties performe d

15.	Details of previous deputation /Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
18.	Details of awards/ punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

Signature of the applicant

CERTIFICATE

(To be filled by Cadre Controlling Officer of the organization where the employee is working and empowered to forward the application)

This is to certify that:

1. The service particulars furnished by Mr./Mrs./Ms.. _____ have been verified from his service record and found correct.
2. Attested copies of the APARs/ACR's for the preceding 5 years are enclosed.
3. There is no DAR/SPE/VIGILANCE case pending or contemplated against Shri/Smt./Km. _____ and his/her integrity is hereby certified.
4. If the Employee is selected for appointment on deputation in the Rail Land Development Authority, he/she will be relieved **within 15 days** of receiving the intimation in this Office.

Date:

Signature of the Competent Authority _____

Name of the Officer _____

Designation of the Officer _____

Official Telephone & mobile no.

(Office Seal)

Instructions:

1. **Presently, all vacancies are based in Delhi and the number of vacancies may increase or decrease.**
2. Willing and eligible candidates may send their application in the prescribed proforma **through proper channel** along with certification of verification and correctness of service particulars, attested copies of up dated ACR's for last five years and SPE/DAR/VIGILANCE clearance to Deputy General Manager (HRD), Rail Land Development Authority, Near Safdarjung Railway Station, Moti Bagh-I, New Delhi-110021 **within 30 days from the date of notification.**
3. Applications received other than through proper channel and without verification of service particulars, SPE/DAR/VIGILANCE clearance and enclosure of ACR's will not be considered.
4. Employees those who are applying for the post against this advertisement will not be allowed to withdraw their candidature.
5. On joining RLDA the salary of selected candidates will be fixed as per CDA scale (para 5 of DOPT OM mentioned in point 8 below will be applicable to those coming from IDA scale to CDA scale) only.
6. If at any point of time during deputation the information given by the candidates is found to be wrong/incorrect then the employee will be repatriated immediately. Further communication in this regard from the parent organisation or employee concerned will not be entertained.
7. Employee may also send an advance copy of application to the Authority by post to the above mentioned address for information. However, employee may ensure the timely forwarding of his/her application from the employer and his/her eligibility for candidature will not be considered based on his/her advance copy of application.
8. Employee/Employer may ensure eligibility criteria are fulfilled before applying/forwarding.
9. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The appointment on deputation shall be governed by the terms and conditions laid down in Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay II) dated 17.06.2010 as amended from time to time.