

# Rail Land Development Authority

(A Statutory Authority under Ministry of Railways, Government of India)

**“Engagement of Retired Govt. Employees as Consultants (PATWARI) in RLDA”**  
**Advt. No: 05/2016 HRD/RLDA of July 2016.**

Applications are invited from experienced and motivated **Retired Government employees** from Central & State Governments, Development Authorities, Municipal Corporations, PSUs, Housing Board etc., worked in Civil Engineering Department, Land Record/Revenue Department, for engagement as Consultant (Patwari) initially for a period of 6 months:

S. No.	Post	Number of Posts	Place of posting
1.	Consultant (REUP)	2	Delhi

**Eligibility:** The applicant must have retired Govt. employees having worked as Tehsildars/Naib Tehsildars/ Patwaris / Kanungo in Central/State Govt. /UT

**Desirable:** The applicant must be having experience in examining land/revenue records documents, liaisoning with State Govt. officials.

**Emoluments:** Consolidated Maximum salary will be Rs. 17,000/- per month plus Rs.1000/- for conveyance and Rs.500/- for mobile charges.

**Selection:** A panel will be drawn amongst the retired eligible & willing Government employees on the basis of walk-in interview to be held on 29.07.2016 at 1100 hrs in RLDA, Near Safdarjung Railway Station, Moti Bagh-1, New Delhi- 110021.

Applicants may submit their completely filled biodata on the prescribed proforma given in RLDA website [www.rlda.indianrailways.gov.in](http://www.rlda.indianrailways.gov.in) under head “Career “alongwith requisite self attested copies of certificates and original documents, listed below at the address given below.

(i) Pension Payment Order (PPO), (ii) Date of Birth certificate, (iii) Service & experience certificate, (iv) Certificates of educational & qualification, and (v) Copy of Identity card issued by the department at the time of retirement. Detailed terms & conditions may be seen on RLDA website ([www.rlda.indianrailways.gov.in](http://www.rlda.indianrailways.gov.in)).

**General Manager (HRD)**  
**Rail Land Development Authority**  
**Near Safdarjung Railway Station,**  
**Moti Bagh-I, New Delhi-110021**

**PERFORMA FOR APPLICATION FOR THE POST OF CONSULTANT**

1. Name:
2. Father's Name :
3. Residential Address with Mobile /Landline No:
4. E-Mail address:
5. Date of Birth :
6. Date of Retirement:
7. PPO no. : ..... Issued by : .....
8. Place of posting at the time of retirement i.e. deptt., division/organisation:
9. Educational Qualification (10 onwards)

S. No.	Qualification obtained	University/Board & year of passing	% of Marks obtained/Division	Remarks

Please attach attested copies of certificates

**10. Work Experience:**

S. No.	Name of department, division & place of posting	Post held & pay scale with grade pay & Total Pay	Service From ----- to -- ----- No of years and months	Remarks

**Declaration: I certify that the information furnished above is true to best of my knowledge and belief. I well be solely responsible for any inaccuracy/wrong facts.**

**Dated:**

**Signature of retired employee**

**Name of the retired employee**

**List of documents attached**

- 1.
- 2
- 3.
- 4.
- 5.

**TERMS AND CONDITIONS FOR ENGAGEMENT AS CONSULTANTS IN**  
**RLDA**

1. Consultants will be attached to the REUP Wing as mentioned in offer letter and shall initially report to GM/JGM (HR)-RLDA, New Delhi for the initial posting.
2. The Consultants shall carry out the assigned work effectively.
3. Consultants shall be assigned with any such other work, related to the above, as may be given by the nominated officer of RLDA
4. Consultants shall not take up any other assignment of any nature during the period of engagement by RLDA.
5. Consultants shall not undertake any work which involves entering into financial commitments for exercising powers on matters which are likely to bind the Authority.
6. Consultants shall serve RLDA for a period of six months or till the completion of the project whichever is earlier.
7. The agreement shall automatically stand terminated at the end of the period unless extended by RLDA on same terms and conditions by signing a fresh agreement, which shall be at the discretion of both the parties.
8. Notwithstanding anything above the assignment shall be project based and shall be co-terminus with the project unless the manpower is required for similar ongoing project.
9. Consultants should maintain confidentiality of the work carried out by them and furnish report to the nominated officer of RLDA on daily basis.
10. Consultants shall inform RLDA regarding discrepancy in the work of the Developer, if any noticed during performance of their duty.
11. Consultants shall execute and perform the works assigned to them with due diligence and according to the best of their intelligence, skill and ability all such work/assignment as RLDA will require them to do in such capacity and at all times will conduct themselves and behave honestly, faithfully and properly in the course of the discharge of their duties.
12. Consultants shall not divulge to any third parties business information that they may acquire in the course of their work.
13. Consultants shall be entitled to a consolidated remuneration of Rs.17000/- per month (As per advertisement and as agreed) during the above period with no deductions towards PF, Insurance etc. and will not be entitled to dearness allowance. In addition to above, the Consultants will be eligible to receive reimbursement of conveyance charges local(Rs 1000/-) and outstation conveyance while on duty, reimbursement of Mobile phone bills( Rs 500), allowance for attending office on holidays/closed days and for working beyond normal working hours on week days and Travelling Allowance & Daily Allowance as per the rules of RLDA while on tour in connection with the project work, reimbursement of hotel accommodation charges as per the rules of the RLDA as applicable to employees of RLDA of equivalent status. The details are at Annexure-X
14. The payment of remuneration will be done by RLDA after deducting taxes as admissible under the provisions of the Income Tax Act, and any other tax liability such as service tax will be of the Consultant/Advisor

15. Consultants shall be present on all working days of the RLDA at the place of their posting/duty. They shall confirm such hours of work as are from time to time reasonably required from them.
16. Consultants shall be entitled to one day's leave for each completed month of employment. No. Other leave of any kind will be admissible.
17. The engagement does not grant the Consultants any right for future employment in RLDA or any benefits admissible to the employees of RLDA
18. The engagement as Consultants can be terminated on a notice of 30 days by either side at any time during the time period of engagement.
19. If it is found that the services rendered by the Consultants is not satisfactory or if there is any breach of the terms of the agreement, RLDA shall have the right to terminate the services of the Consultants with immediate effect without issuing a notice thereof and the decision of the Competent Authority thereon shall be final and binding.
20. In the event of termination of the agreement in accordance with Clause 19 and 20 above, the amount payable to the Consultants shall be limited pro-rata to the actual period for which the assistance was rendered.
21. Court of competent jurisdiction in Delhi alone will have jurisdiction to decide the dispute arising out of this contract.

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