

**Rail Land Development Authority**  
**(A Statutory authority under Ministry of Railways, Govt. of India)**

**NOTICE INVITING APPLICATION**

1. RLDA has decided to continuously update the empaneled Architectural Firms for providing Technical consultancy services for redevelopment of railway stations in reference to RLDA CIRCULAR NO. RLDA/2021/PROJECT/EMPANELMENT/2421 dated 20.09.2021.
2. Applications are invited from experienced Architectural Firms for empanelment in RLDA for providing Technical Consultancy Services for redevelopment of railway stations according to the Eligibility Criteria and on format provided in this notice. The empanelment will be done in two categories, Category A & B.
3. This notice is for continuous updation and applications may be sent through hard copy addressed to **Vice Chairman, Rail Land Development Authority, Unit No. 702 Floor, Konnectus Tower -II, DMRC Building, Ajmeri Gate, Delhi-110002.** All applications received during a quarter shall be considered together and list shall be updated. The application due date shall be 31<sup>st</sup> December of previous year for all applications received between 01<sup>st</sup> Jan to 31<sup>st</sup> March, 31<sup>st</sup> March/30<sup>th</sup> June/30 Sep. for all applications received between 01<sup>st</sup> Apr to 30<sup>th</sup> June/1<sup>st</sup> July and 30<sup>th</sup> Sep/1<sup>st</sup> Oct and 31<sup>st</sup> Dec respectively.
4. The applicants shall have to pay a fee of Rs. 10,000/- plus GST 12% i.e. **total of Rs 11,200/- (Rupees Eleven Thousand Two Hundred only)** through online portal i.e., [www.tenderwizard.com/RLDA](http://www.tenderwizard.com/RLDA). The Bid Document fee is non-refundable/ non-transferable.
5. It is mandatory for all the Bidders to have class-III Digital Signature Certificate from any of the licensed Certifying Agency (Bidders can see the list of licensed Certifying Agencies from the link [www.cca.gov.in](http://www.cca.gov.in)) to participate in e-tendering of RLDA.
6. It is mandatory for the Bidders to get their firm/company etc. registered with e- tendering portal of RLDA, i.e. [www.tenderwizard.com/RLDA](http://www.tenderwizard.com/RLDA) to have user ID and password by submitting a non-refundable annual **Registration charges of Rs. 2,500/- (Rupees Two Thousand Five Hundred Only) plus applicable taxes** to be paid online using the e-payment gateway to ITI Limited through the portal address mentioned above.
7. Above charges can be paid online using the e-payment gateway to ITI Limited. The registration so obtained by the prospective Bidder shall be valid for one year from the date of its issue and shall be subsequently renewed on payment of charges applicable at that time.
8. Participant shall safely keep their User ID and password, which will be issued by the service provider i.e. ITI Ltd. upon registration, and which is necessary for e- tendering.
9. Bidders are advised to change the password immediately on receipt of activation mail in their own interest.
10. Bidders shall not disclose their User ID as well as password and other material information relating to the e-tendering to any one and safeguard its secrecy.
11. If an application is rejected, the same applicant cannot apply within 06 (six) months.
12. The empanelment shall be kept for 03 years, after which the consultant shall have to renew the empanelment following the same method.
13. Interested Applicants may obtain further information from: JGM/Architect.  
(e-mail: [jgmarch@rlda.railnet.gov.in](mailto:jgmarch@rlda.railnet.gov.in) Mobile No.: 7507896237)

14. Eligibility Criteria and other conditions for Empanelment of Consultants for Station Re-development are as under:

**1.0 Eligible Applicant:**

- (i) The applications will be considered only from those applicants (proprietorship firms, partnership firms, companies, corporations, consortia or joint ventures) who meet the requisite eligibility criteria prescribed in this notice. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract. Also, each member shall be individually responsible for its duties as specified in the MOU/JV agreement submitted by the applicant.
- (ii) A non-Indian bidder is permitted to apply only in a joint venture or consortium arrangement with firms that are registered or incorporated in India with minimum participation interest of 74% or their wholly owned Indian subsidiary registered in India under Companies Act-2013 with minimum 74% participation. Indian contractor/Indian subsidiary to be lead member of JV/Consortium.
- (iii) An applicant shall submit only one application, either individually or as a partner of a JV/Consortium. An applicant who submits more than one application will cause all of the proposals in which the applicant has participated to be disqualified. No applicant can be a sub-contractor while submitting, a bid individually or as a partner of a JV/Consortium in the same process. An applicant, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- (iv) The Joint Venture or Consortium shall not have more than two partners.
- (v) Applicants shall not have a conflict of interest. All applicants found to have a conflict of interest shall be disqualified. Applicants shall be considered to have a conflict of interest with one or more parties in this bidding process. if:
  - (a) An Applicant has been engaged by the Employer to provide consulting services for the preparation related to procurement for implementation of the project; or
  - (b) An Applicant is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph (a) above; or
  - (c) An Applicant leads, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project.
- (vi) If there is any misrepresentation of facts with regard to undertaking submitted the same will be considered as “fraudulent practice” and the application of such applicants will be rejected.
- (vii) Applicant (any member in case of JV/consortium) must not have suffered bankruptcy/insolvency during the last 3 years. The tenderer should submit undertaking to this effect in Form-1 of the application.
- (viii) **LEAD PARTNER/NON SUBSTANTIAL PARTNERS/CHANGE IN JV/CONSORITUM:**
  - (a) Lead partner must be a substantial partner in the JV/consortium i.e. it should have a minimum of 60% participation in the JV/Consortium. **The substantial partner in case of JV/Consortium shall have experience of executing at least one “eligible assignment”.**
  - (b) For a Joint Venture/Consortium to qualify, its non-substantial partner also must have experience of executing at **least one “eligible assignment”.**
  - (c) **The applicant shall submit details of eligible assignments in the form-3.**
  - (d) In case of JV/Consortium, change in constitution or percentage participation shall not be permitted at any stage after their submission of application otherwise the applicant shall be treated as non-responsive.
  - (e) The applicant, in case of JV/Consortium, shall clearly and unambiguously define the

role and responsibilities for substantial/non-substantial partner particularly with reference to financial, technical and other obligations in the JV agreement/MOU submitted, providing clearly that any abrogation/subsequent reassignment of any responsibility by any substantive/non-substantive partner of JV/Consortium in favour of other JV/Consortium partner or any change in constitution of partners of JV/Consortium (without written approval of Employer) from the one given in JV agreement /MOU at tender stage, will be treated, as 'breach of contract condition' and/or 'concealment of facts' (as the case may be), and acted accordingly.

## **2. Conditions of Eligibility of Applicants:**

- a) The Applicant shall fulfill the following conditions for empanelment as consultant for station re-development.

### **For Category 'A':**

- i. **Technical Capacity:** The Applicant shall have, over the past 12 (twelve) years preceding the Application Due date, undertaken a minimum of 4 (four) Eligible Assignments out of which at least two projects have to be necessarily from as specified in Clause 3 (i).
- ii. **Financial Capacity:** The Applicant shall have received an average income of Rs.04 (Four) Crore per annum from professional fees during the 3 (three) financial -years preceding the Application Due Date. However, for the purpose of evaluation in case of the Consortium/JV, Average of the average income of per annum from professional fees during the 3 (three) financial years preceding the Application Due Date of each member of the Consortium shall be reckoned.

### **For Category 'B':**

- i. **Technical Capacity:** The Applicant shall have, over the past 12 (twelve) years preceding the Application Due date, undertaken a minimum of 2 (two) Eligible Assignments out of which at least one project has to be necessarily from as specified in Clause 3 (i).
- ii. **Financial Capacity:** The Applicant shall have received an average income of Rs.02 (two) Crore per annum from professional fees during the 3 (three) financial -years preceding the Application Due Date. However, for the purpose of evaluation in case of the Consortium/JV, Average of the average income of per annum from professional fees during the 3 (three) financial years preceding the Application Due Date of each member of the Consortium shall be reckoned.

### **Illustration:**

Consortium of A and B with A as the Lead Member.

Firm A: Average income of Rs.6 Crore per year from professional fees during the 3 financial years preceding the Application Due Date.

Firm B: Average income of Rs.2 Crore per annum from professional fees 'during the 3 financial years preceding the Application Due Date.

Then the average income of the Consortium of A & B shall be  $((6+2)/2) = 4$ , i.e. Rs. 4 Crores.

- iii. **Availability of Key Personnel:** The Applicant shall offer and make available all Key Personnel meeting the requirements specified in sub-clause (iv) below.

**iv. Conditions of Eligibility for Key Personnel:** Each of the Key Personnel must fulfil the Conditions of Eligibility specified below:

**For Category 'A':**

<b>Key Personnel</b>	<b>Educational Qualification</b>	<b>Length of Professional Experience</b>	<b>Experience on Eligible Assignments</b>
<b>Chief Urban Designer/ Planner cum Team Leader (the "Team Leader")</b>	Masters in Architecture (Urban Design)/ Masters in Planning or Equivalent	15 years	He should have led the urban design/ planning/ architectural design/ planning for Four Eligible Assignments as per clause 3 (i) or (ii) or both.
	OR Bachelors in Architecture or Equivalent	20 years	
<b>Chief Architect</b>	Masters/ Bachelor in Architecture or Equivalent	15years	He should have led the architectural planning for feasibility study teams for four Eligible Assignments as per clause 3 (i) and (ii) out of which at least one should be as per clause 3 (i).
<b>Station Planning Expert</b>	Masters/ Bachelor in Architecture or Equivalent	10 years	He should have worked as Planning Expert for Stations, Bus Terminal/Station , Metro Station for four Eligible Assignments as per Clause 3 (i)
<b>Structural Engineer/ Construction Expert</b>	Masters/Bachelor in Civil Engineering or Equivalent	10 years	He should have led the structural/ construction planning teams for three Eligible Assignments as per Clause as per Clause 3 (i) or 3 (ii).
<b>Transport Planning Expert</b>	Post Graduate in Traffic and/or Transport engineering/Planning	10 years	He should have led The transport planning teams for three Eligible Assignments as per Clause 3 (i) or 3 (ii).
<b>Environmental Expert</b>	Masters/ Bachelor in Environmental Science or equivalent	10 years	He should have led the Environmental impact assessment teams for three Eligible Assignments as per Clause 3 (i) or 3 (ii).

**For Category 'B':**

<b>Key Personnel</b>	<b>Educational Qualification</b>	<b>Length of Professional Experience</b>	<b>Experience on Eligible Assignments</b>
<b>Chief Urban Designer/ Planner cum Team Leader (the "Team Leader")</b>	Masters in Architecture (Urban Design)/ Masters in Planning or Equivalent	12 years	He should have led the urban design/ planning/ architectural design/ planning for Four Eligible Assignments as per clause 3 (i) or (ii) or both.
	OR Bachelors in Architecture or Equivalent	20 years	
<b>Chief Architect</b>	Masters/ Bachelor in Architecture or Equivalent	12years	He should have led the architectural planning for feasibility study teams for four Eligible Assignments as per clause 3 (i) and (ii) out of which at least one should be as per clause 3 (i).
<b>Station Planning Expert</b>	Masters/ Bachelor in Architecture or Equivalent	7 years	He should have worked as Planning Expert for Stations, Bus Terminal/Station, Metro Station for four Eligible Assignments as per Clause 3 (i)
<b>Structural Engineer/ Construction Expert</b>	Masters/Bachelor in Civil Engineering or Equivalent	7 years	He should have led the structural/ construction planning teams for three Eligible Assignments as per Clause as per Clause 3 (i) or 3 (ii).
<b>Transport Planning Expert</b>	Post Graduate in Traffic and/or Transport engineering/Planning	7 years	He should have led The transport planning teams for three Eligible Assignments as per Clause 3 (i) or 3 (ii).
<b>Environmental Expert</b>	Masters/ Bachelor in Environmental Science or equivalent	7 years	He should have led the Environmental impact assessment teams for three Eligible Assignments as per Clause 3 (i) or 3 (ii).

- b) The Applicant shall enclose with its Application, certificate(s) from its Statutory Auditors stating its total revenues from professional fees during each of the past three financial years and the fee received in respect of each of the Eligible Assignments specified in the Application. In the event that the Applicant does not have a statutory auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Applicant.

In case of the Applicant being a JV/Consortium, the JV/Consortium members are required to submit a Power of Attorney for the Lead Member of Consortium as per the format.

- c) Any entity which has been barred by the Central Government, any State Government, a Statutory Authority or a Public Sector Undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of Application, would not be eligible to submit an Application either by itself or through its Associate.
- d) An Applicant or its Associate should have, during the last three years, neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant or its Associate, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Applicant or its Associate.

### **3. Eligible Assignments:**

For the purposes of determining Conditions of Eligibility and for evaluating the Proposals under this notice, consultancy assignments in respect of architectural planning, master planning, urban design, or feasibility report for the following projects shall be deemed as eligible assignments (the "Eligible Assignments"):

- (i) Development of a railway station, metro station, LRT, Mono-rail, High speed rail, bus terminal/ station, airport, Multi Modal Transit Hub and having an estimated capital cost (excluding land) of at least Rs. 50,00,00,000 (Rupees fifty Crore) in case of a project in India, and US\$ 10 million (US\$ Ten million) for projects elsewhere;

**Or,**

- (ii) Development of urban projects (such as district centres, shopping malls, educational campus, residential township, hospitals etc.) covering an area of 2 (two) acres each or more or other urban building complex dedicated for public use (e.g. sports complex, exhibition complex, convention centre etc.) and having an estimated capital cost of at least Rs.125 (Rupees One Hundred Twenty Five Crore) (excluding land) in case of a project in India, and US\$ 25 million (US\$ Twenty Five million) for projects elsewhere.

Provided that the Applicant firm claiming credit for an Eligible Assignment shall have, prior to Application Due Date, received professional fees of at least Rs.50,00,000 (Rupees 50 lakh) in case of projects in India, and US\$ 0.5 million for projects elsewhere for respective assignment and where credit is being claimed by a Key Personnel for an ongoing Eligible Assignment, she/he should be available for the services as Key Personnel for undertaking the consultancy assignment.

<b>Estimated capital cost/Professional fees time period</b>	<b>Escalation factor</b>
Current year (01 <sup>st</sup> Jan-Application Due Date)	1.00
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.05
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.10
Previous year (1 <sup>st</sup> Jan -31stDec.)v	1.15
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.20
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.25
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.30
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.35
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.40
Previous year (1 <sup>st</sup> Jan -31stDec.)	1.45
More than nine years earlier	1.50

For the purpose of clarity, the date of last tranche/latest date of professional fees received shall be reckoned for computation of escalation as per the escalation factor above and it should be duly certified by Statutory Auditor.

**4. Submission of the Proposals:**

4.1 The Applicant shall provide all the information sought under this notice. RLDA will evaluate only those Applications which are received in the requisite formats and complete in all respects. The Application will contain the following documents:

- (a) Letter of Application as per Form-1;
- (b) Particulars of the Applicants (Firm) as per Form-2;
- (c) Eligibility of the Applicants (Firm) as per Form-3;
- (d) Particulars of Key Personnel as Per Form-4;
- (e) Details of Turnover of Last 3 financial year as per Form-5;

4.2 Applicant should submit satisfactory completion certificates or satisfactory performance certificate (in case of an ongoing assignment) from the client as evidence of its experience. Applicant should submit details of its own and its Key Personnel’s experiences in the specified forms duly certified by authorized signatory.

**5. Conflict of Interest:**

- a. An Applicant shall not have a Conflict of Interest with regard to this assignment. Any Applicant found to have such a conflict of interest shall be disqualified.
- b. RLDA requires that the Consultant provide professional, objective, and impartial advice and at all times hold RLDA’s interest paramount, avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other employers or that may place it in a position of not being able to carry out the assignment in the best interest of RLDA.
- c. Without limitation on the generality of the foregoing, the Consultant and any of its

associates shall be considered to have a conflict of interest and shall not be selected under any of the circumstances set forth below:

(i) If there is a conflict among this and other consulting assignments of the Consultant (including its personnel and sub-consultant) and any subsidiaries or entities controlled by such Consultant. The duties of the Consultant depend on the circumstances of each case. While providing Consultancy services to RLDA for this particular assignment, the Consultant shall not take up any assignment that by its nature will result in conflict with the present assignment.

(ii) A firm which has been engaged by RLDA to provide goods or works for a project, and any of its affiliates, will be disqualified from providing consulting services for the same project. Conversely, a firm hired to provide consulting services for the preparation of implementation of a project, and any of its affiliates, will be disqualified from subsequently, providing goods or works or services related to the same project.

(iii) An Applicant eventually appointed to provide Consultancy for this Project, as well as any of its affiliates, shall be disqualified from subsequently providing goods or works or services related to the construction and execution of the same project (other than a continuation of the Firm's earlier consulting services) till one year from the date of completion of services under this Consultancy.



**Letter of Application**  
(On Applicant's letter head)

(Date and Reference)

**To,  
Vice Chairman,  
Rail Land Development Authority,  
Unit 702-B, 7<sup>th</sup> Floor, Konnectus Tower,  
Ajmeri Gate, New Delhi-110002**

**Sub: Empanelment of Consultant for Providing Architectural & Real Estate Consultancy for Railway Station Re-development.**

**Ref: CIRCULAR NO. RLDA/2021/PROJECT/EMPANELMENT/2421 dated 20.09.2021.**

Dear Sir,

1. With reference to your Document dated \_\_\_\_\_ I/We, having examined all relevant documents and understood their contents, hereby submit our proposal for "**Empanelment of Consultant for providing Architectural and Real Estate Consultancy for Railway Station Re-development**".
2. The proposal is unconditional and unqualified.
3. All information provided in the Application including application forms, is true and correct and all accompanying documents are true copies of their respective originals. If at any time it is found that any information/detail provided by me/us is false or incorrect then the RLDA has the right to cancel the empanelment.
4. I/We undertake to provide any additional information it may deem necessary or require for supplementing or authenticating the Proposal to RLDA.
5. I/We acknowledge the right of the RLDA to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that in the last three years, we/any of the consortium members have neither failed to perform on any contract, as evidence by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. I/We declare that:
  - (a) I/We have examined and have no reservations to the Documents.
  - (b) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the RLDA or any other public sector enterprise or any Government, Central or State; and

- (c) I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- (d) I/We hereby certify that we have not have suffered bankruptcy/ insolvency during the last 3 years.
8. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Bidder, without incurring any liability to the Applicants.
9. I/We declare that We/any member of the consortium, are/is not a Member of a/any other Consortium applying as an Applicant.
10. I/We certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outranges the moral sense of the community.
11. I/We further certify that in regard to matters relating to security and integrity or the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
12. I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/Managers/employees.
13. I/We hereby irrevocably waive off right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the RLDA and/ or the Government of India in connection with the selection of the Bidder or in connection with the Selection process itself in respect of the above mentioned Project.
14. I/We agree and understand that the proposal is subject to the provisions of the document. In no case, shall I/We have any claim or right to whatsoever nature if we are not selected for the empanelment.
15. I/We agree and undertake to abide by all the terms and conditions of the Document. In witness thereof, I/We submit this Proposal under and in the accordance with the terms of the Document.

Yours faithfully,  
(Signature of the Authorized Signatory)

(Name and designation of the Authorized Signatory)

(Name and seal of the Applicant/Lead Member)

Encl: 1. Notice document including Application Forms.

**CIRCULAR NO. RLDA/2021/PROJECT/EMPANELMENT/2421**

**Particulars of the Applicant (Firm)**

<b>1.1</b>	State whether applying as Sole Firm/ Proprietor/ Partner/ Director/ Architect or otherwise status of the firm.
<b>1.2</b>	<p><b>State the following:</b></p> <p>Name of Company or Firm:  Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):  Country of incorporation:  Registered/local address:  Correspondence address:  Year of Incorporation:  Year of commencement of business: Principal place of business:  Brief description of the Company including details of its main lines of business  Particulars of individual(s) who will serve as the point of contact/Communication with RLDA:</p> <p>(a) Name:  (b) Designation:  (c) Company:  (d) Address of registered/local office:  (e) Telephone Number/Mobile number:  (f) E-Mail Address:  (g) Fax Number:</p>
<b>1.3</b>	For the Applicant, state the following information:
	6.1.1.1 In case of non-Indian company, does the company Have <b>Yes / No</b> business presence in India?
	If so, provide the office address (es) in India.
	6.1.1.2 Has the Bidder been penalized by any organization <b>Yes / No</b> for the poor quality of work in the last five years?
	6.1.1.3 Has the Bidder been blacklisted by any Govt. <b>Yes / No</b> department/Public Sector Undertaking in the last five years and such blacklisting exists on the date of submission of application?
	iv) Has the Bidder suffered bankruptcy/insolvency in the last five years? <b>Yes / No</b>
	<b>Note: If answer to any of the questions at 1.4 (ii) to (iv) is yes, the Bidder is not eligible for this empanelment.</b>

<b>1.4</b>	Does the Applicant's firm/company combine functions as a consultant or designer along with the functions as a contractor and/or a manufacturer?	<b>Yes / No</b>
<b>1.5</b>	Name of Authorized representative to Act and sign on behalf of the firm.	

**Note: -**

- 1. All the items/columns in the form shall be filled clearly by the applicant clearly indicating reply in Yes/No wherever applicable.**
- 2. Separate form shall be submitted by both the partners in case of JV/Consortium.**

(Signature of the Authorised Signatory)

(Name and designation of the Authorised Signatory)

(Name and seal of the Firm)

**CIRCULAR NO. RLDA/2021/PROJECT/EMPANELMENT/2421**

**Eligibility of the Applicant (Firm)#**

Name of the Applicant Firm:

S.No.	Name and brief description of project and nature of assignment completed @	Name of the Client	Location City/State	Total BUA of the project in sqm.	Payment received by the Applicant (in Rs. Lakhs)	Date of completion of assignment or ongoing**
1						

# The Applicant should provide details of those projects undertaken by the firm that are as per the definition of eligible assignments provided in clause 3.

@ Should be accompanied with completion certificates or satisfactory performance certificates (in case of on-going assignment) from the Client or any other valid proof accepted to RLDA.

\*\* Completion certificates or satisfactory performance certificate shall clearly indicate/mention the built-up area/payment received by applicant/ date of completion/ongoing etc.

**Note: Separate form shall be submitted by both the partners in case of JV/Consortium.**

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes the details of eligible assignments carried out by the firm. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

**Date:**

**Place:**

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company

**CIRCULAR NO. RLDA/2021/PROJECT/EMPANELMENT/2421  
PARTICULARS OF KEY PERSONNEL**

Designation of KeyPersonnel	Name	Educational Qualification	Total Professional Experience	Present Employment		Details of eligible Assignments worked upon
				Name of Firm	Employed Since	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Chief Urban Designer/ Planner cum Team Leader (the "Team Leader")						
Chief Architect						
Station Planning Expert						
Structural Engineer/ Construction Expert						
Transport Planning Expert						
Environmental Expert						

**Note: Separate form shall be submitted by both the partners in case of JV/Consortium.**

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes qualifications, and experience of all the key Personnel. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

**Date:**

**Place:**

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company

**FORMAT FOR TURNOVER FOR LAST THREE YEARS**

**Note: Separate form shall be submitted by both the partners in case of JV/Consortium.**

S.N.	Financial Year	Turn Over Rs. In Lakhs	Remarks
1	2	3	4
1	Two year after Preceding Financial Year		
2	One year after Preceding Financial Year		
3	Preceding Financial Year		
4	Average Annual Turn Over of preceding 03 (Three) financial years		

Note:

1. Annual Turnover should be certified by Chartered Accountant.
2. Separate form shall be submitted by both the partners in case of JV/Consortium.
3. For application made within 06 months of close of a financial year, if accounts are not closed for any reason, the Preceding Financial Year shall be moved back by one year.

This is to certify that the information contained above is correct as per the accounts of the Bidder and/ or the clients.

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company

**Signature of Chartered Accountant/  
Auditor with Seal**

Note:

1. The Consultant should provide the Financial Capability based on its own financial statements. Financial Capability of the Consultant's parent company or its subsidiary or any associate company will not be considered for computation of the Financial Capability of the Consultant.
2. Consultant should fill in details as per the row titled Annual turnover in the row.